United Nations ST/IC/2000/71

Secretariat

22 September 2000

Information circular*

To: Members of the staff at Headquarters

From: The Assistant Secretary-General for Human Resources Management

Subject: **Staff Day 2000**

Introduction

1. The observance of Staff Day on Monday, 25 September 2000, is an official function sponsored jointly by the Secretary-General and the Staff Union. It is intended to give staff members an opportunity to reaffirm the importance of international civil service and the esteem we hold for one another and to celebrate the cultural diversities of the Organization. It is a unique tribute to, and symbol of, multiculturalism and global understanding. Staff Day is not intended to be a "day off". Rather, it should serve as an opportunity to participate together in the events that have been planned. It is hoped that staff members at all levels will join in the spirit of this endeavour. On this occasion, the President of the General Assembly, the Secretary-General, the Deputy Secretary-General and the President of the Staff Union will address the staff.

Participation in Staff Day activities

2. Supervisors are expected to release their staff to participate in the Day's activities, to the greatest extent possible, and to participate themselves. In offices where the exigencies of service require some staff members to be on duty at all times, supervisors are asked to exercise flexibility and to devise equitable arrangements to allow the greatest staff participation possible. Staff members who do not work conventional shifts should be able to participate in events scheduled during regular working hours without being expected to complete their normal assignments as well.

Schedule of activities during the Day

3. A detailed programme of activities has been issued by the Staff Union and sent to all staff members by e-mail.

* Expiration date of the present circular: 30 September 2000.

00-65377 (E) 220900

4. Admission to events will be on a first-come, first-served basis, upon presentation of a valid United Nations grounds pass. Staff members are asked to arrive at events 15 minutes before the scheduled starting times. Retired staff members are invited to participate.